



## BURSARY APPLICATION 2020

### 1) Eligibility Criteria

- Singapore Citizens or Permanent Residents of Indian/other South Asian origin (Sri Lankan, Pakistan, Bangladesh, Nepal, etc)
- Full-time students in a post-secondary educational institution. (Please refer to the Annexe for information on list of eligible institutions)
- Per-capita household NETT income (PCI) of \$1,000 per month or less (*PCI is nett income of all family members, divided by the total number of family members in the same household*).
- Applied for financial assistance such as Bursary, Tuition Grant/Loan etc with his/her institution prior to applying for SIET Bursary Award.
- Applicants are required to **attend at least 1 SINDA programme in a year.** (Please see Annexe B for more details)

### 2) Supporting Documents to be attached together with Application Form

#### **(CHECKLIST)**

- NRIC of applicant and all family members living in the same household;
- Copy of **Applicant's bank-book page or bank slip** reflecting the account name, account number, bank name and branch;
- Copy of latest or past year **exam results**;
- Year 1 students must submit **proof of admission** from their educational institution;
- Applicant must submit copy of Financial Assistance applied such as Bursary, Tuition Grant/Loan etc with his/her institution **prior to applying for SIET Bursary Award.**
- Copy of recent 3 months' pay-slips or CPF contribution history for past 6 months or letter from the employer of family members staying in same household for income verification.
- Family members who are unemployed / retired / employed but not able to produce income document must provide:
  - a) CPF contribution history for last 6 months
- Documentary evidence if applicant comes from a single parent home. eg: (death certificate or divorce certificate)

### 3) Duration of Assistance

| School         | Quantum of Assistance         | Closing Date                  |
|----------------|-------------------------------|-------------------------------|
| Junior College | \$100 / month up to 12 months | 15 <sup>th</sup> October 2020 |
| ITE            | \$100 / month up to 12 months | 15 <sup>th</sup> October 2020 |
| Polytechnic    | \$150 / month up to 9 months  | 15 <sup>th</sup> October 2020 |
| University     | \$200 / month up to 9 months  | 15 <sup>th</sup> October 2020 |

**Note: This quantum is applicable only until December 2020.**

- Upon approval **ITE and Junior College applicants** will receive their bursaries for up to 12 months or up to end of academic year whichever is earlier. **Polytechnic and University applicants** will receive their bursaries for up to 9 months or up to end of academic year whichever is earlier.
- Applicants **must be registered students** studying in their respective educational institutions for the entire duration of their course.
- **Bursary Award will be discontinued when applicant graduates** or leaves his/her College/Polytechnic or University during the year.

### 4) Application Procedure

Applicant must submit the application form by post or by hand to SIET at:

**Singapore Indian Education Trust**  
**No.1, Beatty Road**  
**#04-402**  
**Singapore 209943**

**Contact:** Call 6296 2855 or email to [sieto@singnet.com.sg](mailto:sieto@singnet.com.sg) for further enquiries.

#### **NOTE:**

- Only **fully completed form with all the supporting documents** as stated in the checklist will be processed.
- Shortlisted applicants **must attend** an interview with the SIET Interview Panel.
- **SIET reserves the right to accept or reject applications.**
- Applicants maybe referred to a caseworker at SINDA for further assessment if required.

**LIST OF ELIGIBLE POST SECONDARY INSTITUTIONS****A. JUNIOR COLLEGES (A-Levels)**

1. Anderson Serangoon Junior College
2. Anglo-Chinese Junior College
3. Anglo-Chinese School (Independent)
4. Catholic High School
5. Catholic Junior College
6. Cedar Girls' Secondary School
7. CHIJ St Nicholas Girls' School
8. Dunman High School
9. Eunoia Junior College
10. Hwa Chong Institution
11. Hwa Chong Institution
12. Jurong Pioneer Junior College
13. Methodist Girls' School
14. Millennia Institute
15. Nanyang Girls' High School
16. Nanyang Junior College
17. National Junior College
18. Raffles Girls' School
19. Raffles Institution
20. River Valley High School
21. School of the Arts, Singapore
22. Singapore Chinese Girls' School
23. Singapore Sports School
24. St. Andrew's Junior College
25. St. Joseph's Institution
26. Tampines Meridian Junior College
27. Temasek Junior College
28. Victoria Junior College
29. Yishun Innova Junior College

**B. INSTITUTES OF TECHNICAL EDUCATION (For NITEC & Higher NITEC)**

1. ITE College Central
2. ITE College East
3. ITE College West

**C. POLYTECHNICS (Diploma)**

1. Nanyang Polytechnic (NYP)
2. Ngee Ann Polytechnic (NP)
3. Republic Polytechnic (RP)
4. Singapore Polytechnic (SP)
5. Temasek Polytechnic (TP)
6. Nanyang Academy of Fine Arts (NAFA)
7. LASALLE College of The Arts
8. NUS High School of Mathematics and Science
9. National Institute of Early Childhood Development (NIEC)

**D. UNIVERSITIES (Degree)**

1. Nanyang Technological University (NTU)
2. National University of Singapore (NUS)
3. Singapore Management University (SMU)
4. Singapore University of Technology and Design (SUTD)
5. Singapore Institute of Technology (SIT)
6. Singapore University of Social Sciences (SUSS)
7. Nanyang Academy of Fine Arts (NAFA)
8. LASALLE College of The Arts



## SIET BURSARY APPLICATION FORM 2020

### PLEASE READ THESE INSTRUCTIONS CAREFULLY BEFORE COMPLETING THE FORM.

1. **Please write clearly and legibly. All details are compulsory to be filled.** If it is not applicable to you, indicate "NA".
2. Photocopies of the all supporting documents stated under the checklist must be attached to this application form.
3. Applications will not be considered if the forms are incomplete and submitted without the supporting documents.
4. Submission of false or wilful suppression of material facts will render you liable to disqualification, or, if awarded, to revocation of bursary and/or appropriate legal proceedings.
5. Only short-listed candidates will be notified of the interview dates.
6. The committee's decision is final and does not enter correspondence with regard to the reasons for non-selection of applicants.
7. **SIET will use the information provided to enable applicant, to benefit from SIET and SINDA programmes and services.**
8. **Application processing time takes about 3 to 5 weeks.**

### SECTION I: PERSONAL PARTICULARS (as in NRIC)

Full Name: \_\_\_\_\_

NRIC No: \_\_\_\_\_

Citizenship: Singaporean / PR

Date of Birth: \_\_\_\_\_

Age: \_\_\_\_\_

Type of Institution:

- Institute of Technical Education
- Junior College
- Polytechnic
- University

Contact Details:

Mobile: \_\_\_\_\_ Home: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Bank Account Details:

Account Number: \_\_\_\_\_

Name of Bank & Branch: \_\_\_\_\_

Home Address: \_\_\_\_\_

Type of Flat:  Rented  Purchased

1-room / 2-room / 3-room / 4-room / 5-room / Executive flat / Maisonette / Condominium / Landed Property

### SECTION II: EDUCATION INFORMATION

Name of Institution: \_\_\_\_\_

Course Title: \_\_\_\_\_

Year/Level: \_\_\_\_\_

Commencement Date of Course: \_\_\_\_\_

Expected Date of Graduation: \_\_\_\_\_

1.) Did you apply for the SIET Bursary in 2019?  Yes  No

2.) Have you applied for the Straits Times School Pocket Money Fund (SPMF) in 2020?  Yes  No

3.) Have you received or receiving any loans from SIET?  Yes  No

i) If yes, please provide details? \_\_\_\_\_

4.) Have you previously applied for the SINDA Scholarship?  Yes  No

i) Were you awarded the scholarship?  Yes  No

ii) If yes, which scholarship and year? \_\_\_\_\_

**SECTION III: FAMILY PARTICULARS**

Details of all family members living in the same household must be included.

| Name  | Relationship | Age | Marital Status | Citizenship | Contact No | Occupation | Monthly Contribution to SINDA ? (Yes/No) | Nett Monthly Income (\$) (After deductions) |
|---|--------------|-----|----------------|-------------|------------|------------|--|---|
|   |              |     |                |             |            |            |  |   |
|   |              |     |                |             |            |            |  |   |
|   |              |     |                |             |            |            |  |   |
|   |              |     |                |             |            |            |  |   |
|   |              |     |                |             |            |            |  |   |
|   |              |     |                |             |            |            |  |   |
|   |              |     |                |             |            |            |  |   |
| <b>Total number of family members (including the applicant)</b> |              |     |                |             |            |            |  |   |
| <b>Total Household Income:</b>                                  |              |     |                |             |            |            |  | \$  |
| <b>Per Capita Income (PCI):</b>                                 |              |     |                |             |            |            |  | \$  |
| <i>(Total nett income ÷ No.of family members in household)</i>  |              |     |                |             |            |            |  |   |

**SECTION IV: OTHER SOURCES OF FINANCIAL ASSISTANCE**

Are you currently receiving any assistance from?

- Ministry of Education
- any other organisations e.g. CCs, CDCs, hospitals, welfare organizations, Family Service Centres, Donors.
- financial assistance from siblings / relatives not living in the same household

If yes, please provide details: \_\_\_\_\_

| Name of Person/ Donor /Organization Providing Assistance | Period of Assistance | Amount |
|--|----------------------|--------|
|  |                      |        |
|  |                      |        |
|  |                      |        |
| <b>Total</b>   |                      | \$     |

**DECLARATION TO BE COMPLETED BY STUDENT****COMMUNITY SERVICE HOURS and SINDA's PROGRAMMES**

I declare that to the best of my knowledge the above are true and correct and that I will inform SIET if there are changes to any of the information provided. I also authorise SIET to seek information from my school and any related organisation to monitor my performance.

**I hereby declare that I can serve up to 32 hours of service to SIET and will commit to SINDA's programme until the completion of my bursary for suitability to remain in the bursary award assistance.**

- STUDENT shall contribute up to 32 hours of service to SIET until the completion of his/her SIET Bursary for that year when nominated. Such services may include administrative tasks and/or coordinating/ organizing tasks related to the Trust's fund-raising activities.
- STUDENT must commit to participate in a relevant sustained SINDA programme.

Tick your preferred SINDA programme accordingly – (You may choose more than one).

- STEP A 'Levels**     **ITE ASPIRE**     **Mentor Me**     **SINDA Football Club**     **Guidance and Mentorship**
- Peer Leadership Programme**

\_\_\_\_\_  
Name of Student\_\_\_\_\_  
Signature\_\_\_\_\_  
Date

## **SINGAPORE INDIAN EDUCATION TRUST DATA PROTECTION NOTICE**

### **1. COLLECTION OF PERSONAL DATA**

The Singapore Indian Education Trust ("SIET") helps needy and deserving Indians in Singapore advance in their education by providing financial assistance to them, including processing applications for the administering of loans and/or bursaries ("Financial Assistance"). To do so, SIET will necessarily need to collect, use, disclose and/or process certain personal data about the individual and other relevant third parties that he/she has submitted via an application for study loans or bursary awards ("Applicant").

### **2. WHY WE COLLECT, USE, DISCLOSE OR PROCESS YOUR PERSONAL DATA**

SIET collects, uses, discloses and/or processes personal data for the following purposes:

- (a) processing the Applicant's application for Financial Assistance, including evaluating his/her eligibility;
- (b) making of offers of Financial Assistance to successful Applicants;
- (c) administering and/or managing the Applicant's relationship with SIET, including the sending of correspondence, statements or notices to the Applicant;
- (d) carrying out due diligence or other screening activities, including background checks, in accordance with legal or regulatory obligations or risk management procedures that may be required by law or that may have been put in place by SIET, including obtaining income tax statements of the Applicant's guardians or parents, and other relevant information about the Applicant;
- (e) responding to any enquiries by the Applicant;
- (f) administering or managing the Financial Assistance programmes, which may include the use of personal data for direct marketing purposes for development and fund-raising activities and disclosure of personal data to donors and/or external organisations for the purpose of event invitations, surveys and/or publicity of SIET's Financial Assistance programmes;
- (g) investigating (suspicions of) fraud, misconduct, any unlawful act or omission relating to the Applicant's application for Financial Assistance;
- (h) responding to requests for information from public agencies, ministries, statutory boards or other similar authorities from time to time;
- (i) carrying out market-related or similar research and analysis for SIET's operational strategy and policy planning purposes; and
- (j) if consented to by the Applicant in the application form and/or other methods of consent notification, sending the Applicant such materials and information on SIET's activities from time to time.

### **3. WHO WILL HAVE ACCESS TO YOUR PERSONAL DATA**

Personal Data provided to SIET will be kept confidential but the Applicant consents to SIET providing and/or disclosing his/her Personal Data to the following parties:

- (a) to any person or organisation where required by law or pursuant to an order of court of competent jurisdiction;
- (b) to third party providers or agents (who may be located inside or outside of Singapore) engaged by SIET to provide services necessary for one or more of the purposes set out in Clause 2; and
- (c) SIET's external auditors, consultants, lawyers or other professional advisors.

### **4. PROTECTION OF PERSONAL DATA**

To safeguard the Applicant's personal data from unauthorised access, collection, use, disclosure, copying, modification, disposal or similar risks, SIET has introduced appropriate administrative, physical and technical measures such as up-to-date antivirus protection, encryption and the use of privacy filters to secure all storage and transmission of personal data by SIET, and disclosing personal data both internally and to SIET's authorised third party service providers and agents only on a need-to-know basis. The Applicant should be aware, however, that no method of transmission over the Internet or method of electronic storage is completely secure. While security cannot be guaranteed, SIET strives to protect the security of the Applicant's information and are constantly reviewing and enhancing its information security measures.

### **5. APPLICANT'S RIGHT OF ACCESS AND CORRECTION**

If the Applicant has any questions relating to SIET's collection, use, disclosure or processing of his/her personal data (including a request of access to and/or correction of his/her personal data) the Applicant may contact the Data Protection Officer at [insert email address] or call [insert phone number] or such other person as SIET may designate from time to time.

### **6. RETENTION OF PERSONAL DATA**

SIET may retain the Applicant's personal data for as long as it is necessary to fulfil the purpose for which it was collected, or as required or permitted by applicable laws.

SIET will cease to retain the Applicant's personal data, or remove the means by which the data can be associated with the Applicant, as soon as it is reasonable to assume that such retention no longer serves the purpose for which the personal data was collected, and is no longer necessary for legal or business purposes.

**I acknowledge that I have read and understood this Data Protection Notice, and consent to the collection, use and disclosure of my personal data by SIET for the purposes set out in this Data Protection Notice.**

| Programme  | Description  | Eligibility criteria/ Target group  | Registration method  | Fees, if any   | Frequency of the activity/ programme   | Venue   |  |     |              |                  |         |  |             |                                   |  |  |     |                |                |         |                              |  |                                  |  |
|--|--|---|----------------------|--|--|---|--|-----|--------------|------------------|---------|--|-------------|-----------------------------------|--|--|-----|----------------|----------------|---------|------------------------------|--|----------------------------------|--|
| A Level Tuition @STEP  | <p>A-Level Tuition will be part of our SINDA Tutorials for Enhanced Performance, STEP from 2019 onwards. It is a holistic programme that provides affordable tuition for 'A' Level students. Through strengthening students' understanding of concepts and improving their confidence in school, the programme enables them to perform better in their core subjects. 'A' Level classes are conducted at Riverside Secondary School &amp; Seng Kang Secondary School and all subjects are taught by qualified and experienced tutors.</p> <p>Held between the months of Jan and October, this highly-subsidised programme focuses on preparing Junior College/ Centralised Institute students and private candidates in core GCE A-Level subjects.</p> <p>Subjects include General Paper, H1 &amp; H2 Mathematics, H1 &amp; H2 Economics, H2 Chemistry, H2 Biology and H2 Physics.</p> | <p>Junior College students; J1 &amp; J2</p> <p>Millennia Institute students: Year 1 – Year 3</p> <p>Private Candidates: Taking 'A' Levels (Must have proof of registration with MOE, Singapore)</p> | SINDA Website        | <p>Open to all Indian who are Singaporean Citizens or Permanent Residents</p> <table border="1"> <thead> <tr> <th colspan="3">Fee Structure – Singaporean Citizens/Permanent Resident Students</th> </tr> </thead> <tbody> <tr> <td>PCI</td> <td>Above \$1000</td> <td>\$1000 and below</td> </tr> <tr> <td>A-Level</td> <td>\$10 per year (Regardless of the number of subjects taken)</td> <td>Full Waiver</td> </tr> </tbody> </table><br><table border="1"> <thead> <tr> <th colspan="3">Fee Structure – Indian Foreigners</th> </tr> </thead> <tbody> <tr> <td>PCI</td> <td>Not Applicable</td> <td>Not Applicable</td> </tr> <tr> <td>A-Level</td> <td colspan="2">\$60 per subject (Per Month)</td> </tr> </tbody> </table> | Fee Structure – Singaporean Citizens/Permanent Resident Students   |   |  | PCI | Above \$1000 | \$1000 and below | A-Level | \$10 per year (Regardless of the number of subjects taken) | Full Waiver | Fee Structure – Indian Foreigners |  |  | PCI | Not Applicable | Not Applicable | A-Level | \$60 per subject (Per Month) |  | 18 January 2020 and October 2020 | Riverside Secondary School (nearest MRT station is Woodlands) 8:30 am to 4:30 pm |
| Fee Structure – Singaporean Citizens/Permanent Resident Students |  |   |                      |  |  |   |  |     |              |                  |         |  |             |                                   |  |  |     |                |                |         |                              |  |                                  |  |
| PCI  | Above \$1000   | \$1000 and below  |                      |  |  |   |  |     |              |                  |         |  |             |                                   |  |  |     |                |                |         |                              |  |                                  |  |
| A-Level  | \$10 per year (Regardless of the number of subjects taken)   | Full Waiver   |                      |  |  |   |  |     |              |                  |         |  |             |                                   |  |  |     |                |                |         |                              |  |                                  |  |
| Fee Structure – Indian Foreigners                                |  |   |                      |  |  |   |  |     |              |                  |         |  |             |                                   |  |  |     |                |                |         |                              |  |                                  |  |
| PCI  | Not Applicable   | Not Applicable  |                      |  |  |   |  |     |              |                  |         |  |             |                                   |  |  |     |                |                |         |                              |  |                                  |  |
| A-Level  | \$60 per subject (Per Month)   |   |                      |  |  |   |  |     |              |                  |         |  |             |                                   |  |  |     |                |                |         |                              |  |                                  |  |
| Mentor Me  | Mentor Me will assist aspiring post-secondary youth in forging their academic and career goals. Youth will be mentored by industry professionals. The programme will also connect youth with internships and job opportunities offered by our supporting partners which otherwise they may not have access to.   | Post Secondary Indian youth, SG/PR  | SINDA Website        | Fully subsidised   | Quarterly workshops. Monthly interactions with mentors   | TBC   |  |     |              |                  |         |  |             |                                   |  |  |     |                |                |         |                              |  |                                  |  |
| SINDA Football Club  | SINDA Football Club (SFC) engages youth aged 13 - 25 years old via three age categories (Under 18, Under 25 and Women). The programme not only aims to provide the youth with a platform to be active but to enhance positive character development as well.   | Indian youth, 13- 25 years old; SG/PR   | SINDA Website        | Fully subsidised   | Run 1: February 2020 - April 2020 (Saturdays) - 11 AM - 2PM<br>Run 2: July 2020 - September 2020 (Saturdays) - 11AM - 2PM  | TBC   |  |     |              |                  |         |  |             |                                   |  |  |     |                |                |         |                              |  |                                  |  |
| Guidance And Mentorship (GAME)                                   | The Guidance and Mentorship Programme (GAME), is an interest-based mentoring programme that aims to allow 13 to 21-year-olds to pursue their interests in selected activities while being mentored on values aligned to MOE's 21st Core Competencies.  | Indian youth, 13- 21 years old; SG/PR   | SINDA Website        | Fully subsidised   | Saturdays, 11 AM -2PM. Note: The schedule for this programme will be uploaded on our website in Jan 2020.  | SINDA HQ  |  |     |              |                  |         |  |             |                                   |  |  |     |                |                |         |                              |  |                                  |  |
| ITE Aspire   | ITE Aspire is a school-based motivational programme catered to current ITE students. In 2018, ITE Aspire was conducted in all three colleges. The interest-based programme engaged the students via two components: a) The life skills/ soft skills component which complements what ITE is already covering. It aims to build the students' resilience, self-efficacy and confidence. b) The interest-based activities that aim to sustain their interest and retain their motivation to attend the programme.  | Indian youth, ITE Students; SG/PR   | ITE Student Services | Fully subsidised   | April 2020 – July 2020 (Fridays) -1PM - 4PM. Note: A roadshow will be conducted in all 3 colleges in the 1st quarter of 2020   | ITE College East, ITE College West, ITE College Central |  |     |              |                  |         |  |             |                                   |  |  |     |                |                |         |                              |  |                                  |  |
| Peer Leadership Programme  | The Peer Leadership Programme is for potential Peer Leaders where they will be groomed to assume leadership responsibilities in sustainable programmes conducted by the SINDA Youth Division in 2019.  | Indian youth, 13 – 25 years old, SG/PR  | SINDA Website        | Fully subsidised   | January 2020 – November 2020. Note: Participants will undergo basic leadership training and they will be deployed as Peer Leaders to the other programmes. They will also be required to attend quarterly workshops to acquire new skills. | SINDA HQ  |  |     |              |                  |         |  |             |                                   |  |  |     |                |                |         |                              |  |                                  |  |